

Dispatch & Podium Setup Instructions

Use this info sheet to connect your Dispatch organization to Podium!

1. Organization ID

- 1. Find your organization ID by clicking on the blue Dispatch logo on the top left of the Dispatch Work screen.
- 2. Under IDs, copy the first number before the dash. (Use the images to the right and below for directional help.)



2. Append ID To Provided URL

- 1. Copy this url https://accounts.podium.com/oauth/ authorize?client_id=d23953ce-2c47-4d05ad22-8c619a8e3d43&redirect_uri=https:// yfsts09249.execute-api.us-east-1.amazonaws.com/ default/oauth-redirect prod&scope=read_reviewsread_users read_locations write_messages&state=222_xxx
- 2. Remove the "xxx" from the end of the link, and insert your Dispatch ID. (It will now look the image below.)
- 3. Open a third tab.

3. Activate URL

Diagnostics

Version v5.35.1-c52b62486

Browser Chrome 119.0.0.0Rep

Device No Device Information

Operating System Windows 10 Session Duration Less than an hour

IDs 196945 - 94839

Info

- 1. Copy new link.
- 2. Press enter on your keyboard and you should see the success message below:

Dispatch and Podium have been linked together Successfully!

https://accounts.podium.com/oauth/aut horize?client_id=d23953ce-2c47-4d05-ad22-8c619a8e3d43&redirect_uri=https//yf sts09249.execute-api.us-east-1.amazonaws.com/default/oauthredirect prod&scope=read_reviewsread_users read_locations write_messages&state=222_196945



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